



# *Village of Harriman*

1 Church Street  
Harriman, New York 10926  
TEL: (845) 783-4421

## **VILLAGE BOARD MEETING DECEMBER 9, 2025**

**7:00PM – AUDIT BILLS**  
**7:20PM – PUBLIC HEARING – Local Law 2025-03**  
**7:25PM – PUBLIC HEARING – Local Law 2025-04**  
**7:30PM – REGULAR MEETING**

### **AGENDA**

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – November 12, 2025 & December 1, 2025**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. LOCAL LAW 2025/03 – Chapter 136 Water Service Line Amendments**
- 6. LOCAL LAW 2025/04 – Chapter 132 Stop Intersections Amendment**
- 7. WATER ACCOUNT REQUEST – a) 771 b) 193**
- 8. PLANNING BOARD RESIGNATION – R. Klare**
- 9. ZBA RESIGNATION – A. Santiago**
- 10. PLANNING BOARD APPOINTMENT – A. Santiago**
- 11. ZBA APPOINTMENT – M. Chowdhury**
- 12. DEPUTY CLERK RESIGNATION**
- 13. RFP – Hydrogeologist Services**
- 14. BUDGET TRANSFERS AND/OR ADJUSTMENTS**
- 15. ATTORNEY COMMENT**
- 16. PUBLIC COMMENT**
- 17. POSSIBLE MOTION TO ENTER INTO EXECUTIVE SESSION**

### **UPCOMING MEETING DATES:**

<b>PLANNING BOARD MEETING:</b>	<b>December 15, 2025</b>
<b>ZONING BOARD OF APPEALS MEETING:</b>	<b>January 07, 2026</b>
<b>VILLAGE BOARD MEETING:</b>	<b>January 13, 2026</b>

**VILLAGE OF HARRIMAN, NEW YORK**  
**VILLAGE BOARD MEETING**  
**December 9, 2025**  
**Page 1**

7:00pm – Audit Bills  
7:20pm – Public Hearing – Local Law 2025-03  
7:25pm – Public Hearing – Local Law 2025-04  
7:30pm – Regular Meeting

**PUBLIC HEARING: Local Law 3/2025**

Mayor read Public Hearing Notice:

PUBLIC NOTICE is hereby given that there has been introduced before the Board of Trustees of the Village of Harriman, New York, on November 12, 2025, a local law entitled “AMENDMENT TO VILLAGE CODE REGARDING INSTALLATION OF WATER SERVICES LINES,” which local law would amend the provisions of Village Code, Chapter 136, Water § 136-2(e), to provide that the property owner is required to install water taps of up to one inch.

A complete copy of the Introductory Local Law is available for inspection at the Clerk’s Office.

NOW, THEREFORE, pursuant to Section 20 of the Municipal Home Rule Law, the Board of Trustees of the Village of Harriman, New York, will hold a public hearing on the aforesaid Local Law at the Village Hall, located at 1 Church Street, Harriman, New York 10926, on December 9, 2025, at 7:20pm, at which time all persons interested therein shall be heard.

The Village of Harriman will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Village Clerk.

Mayor asked were there any written comments?

Clerk replied no.

**MOTION** was made by Trustee Chichester **SECONDED** by Trustee Sarker  
**ALL IN FAVOR**

**PUBLIC HEARING: Local Law 4/2025**

Mayor read Public Hearing Notice:

PUBLIC NOTICE is hereby given that there has been introduced before the Board of Trustees of the Village of Harriman, New York, on November 12, 2025, a local law entitled “STOP INTERSECTION AT NORTH MAIN STREET AND RIVER ROAD,” which local law would amend Chapter 132, Article VI of the Village Code, § 132-42, Schedule VIII, “Stop Intersection” by adding two additional stop signs at the three-way intersection at North Main Street and River Road.

A complete copy of the Introductory Local Law is available for inspection at the Clerk’s Office.

NOW, THEREFORE, pursuant to Section 20 of the Municipal Home Rule Law, the Board of Trustees of the Village of Harriman, New York, will hold a public hearing on the aforesaid Local Law at the Village Hall, located at 1 Church Street, Harriman, New York 10926, on December 9, 2025, at 7:25pm, at which time all persons interested therein shall be heard.

The Village of Harriman will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Village Clerk.

**VILLAGE OF HARRIMAN, NEW YORK**  
**VILLAGE BOARD MEETING**  
**December 9, 2025**  
**Page 2**

Mayor asked were there any written comments?

Clerk replied no.

**MOTION** was made by Trustee Chichester **SECONDED** by Trustee Sarker  
**ALL IN FAVOR**

**REGULAR MEETING:**

**ROLL CALL:** Mayor Wayne Mitchell, Deputy Mayor Carol Schneider, Trustee Golam Sarker, Trustee G. Bruce Chichester, Village Clerk, Jane Leake, Attorney J. Benjamin Gailey

**ABSENT** Trustee Reyna Sandoval

The mayor asked everyone to stand for the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mayor asked if there are any changes or corrections to the board minutes of November 12, 2025, or December 1, 2025?

**MOTION** was made by Deputy Mayor Schneider to accept the board minutes of November 12, 2025, and December 1, 2025.

**SECOND** was made by Trustee Chichester  
**ALL IN FAVOR**

**INFORMATIONAL ITEM**

This evening's bills were audited:

General Fund	\$ 468,875.81
Water Fund	\$ 151,099.16
Trust & Agency	\$ 2,376.64
Engineering Fees	\$ 24,459.31

- Up Coming Meeting Dates:
  - Planning Board – December 15, 2025
  - Zoning Board of Appeals – January 7, 2026
  - Village Board – January 13, 2026
- A drop box is available in the vestibule of the new Village Hall entrance for dropping off water payments for the Water Department or fines and tickets to be dropped off outside normal business hours. We ask that you do not leave any cash payments in the lock box.
- The Village Hall and Court Office will be closed Wednesday, December 24<sup>th</sup>, Thursday, December 25<sup>th</sup> as well as Wednesday, December 31<sup>st</sup> and Thursday, January 1<sup>st</sup> for the Holiday.
- Just a reminder that if you are planning on doing work, or having work done on your property and you are not sure whether you need a building permit or not, please contact the Building Department at the Village Hall for assistance before you start doing any work.
- Leaf Pick Up ended Friday, December 5<sup>th</sup>. I want to thank the DPW crew for doing a great job again this season.

**VILLAGE OF HARRIMAN, NEW YORK**

**VILLAGE BOARD MEETING**

**December 9, 2025**

**Page 3**

- Reminder that there is no On Street Parking from November 1<sup>st</sup> through April 1<sup>st</sup> 11p.m. to 6 a.m. and there is no parking on any street during any snow events until the snow has been totally removed from the roads.
- The Village’s Annual New Hat and Glove Drive ended last week. Deputy Mayor Schneider and I delivered them to Sacred Heart Church to distribute them to people in need. Thank you again to everyone who generously donated to this year’s event.
- The Monroe PBA Toy Drive continues until Monday December 15<sup>th</sup>. They are collecting new unwrapped toys for boys and girls in our community 0-10. Donations can be dropped off at the Monroe Police Department.
- If you are interested in a military banner for Memorial Day of May 2026, we will need thirty participants. Please reach out to the Village Clerk if you would like to get on the list, also if you would like more details, she can assist you with that.

**DEPARTMENT REPORTS**

Treasurer Report - attached

DPW - attached

Police Department – Funds \$15.00 – attached

Adjustment Report – attached

Court Report – attached November 2025 - \$15,136.00

NYS November 2025 - \$15,136.00 Village received \$11,045.00

Building Department

\$ 2,220.00	15 Building Permits
\$ 750.00	3 Muni/Violation Searches
\$ 300.00	2 Renewal Building Permits
<u>\$ 2,300.00</u>	23 iWorQ Rental Registrations/Fees
\$ 5,570.00	

**MOTION** by Trustee Sarker to accept reports.

**SECONDED** by Deputy Mayor Schneider

**ALL IN FAVOR**

**LOCAL LAW 2025/03 – Chapter 136 Water Service Line Amendments**

Mayor read Local Law:

BE IT ENACTED by the Board of Trustees of the Village of Harriman, County of Orange, State of New York, as follows:

Section 1. Subsection E, titled “Service Lines,” of §136-2, titled “General rules,” of Chapter 136, titled “Water.” Of the Code of the Village of Harriman is amended to read as follows:

E. Service lines

(1) All taps to the main and service lines from the main to the curb box shall be installed by the property owner under supervision of the Department of Public Works Superintendent, and said lines shall not be covered until the tapping permit has been endorsed “Approved” or the equivalent by the Department of Public Works Superintendent.

The service pipe from the meter shall be ‘K’ copper and shall be installed by the property owner. The Department of Public Works Superintendent, at his discretion, may require the curb

**VILLAGE OF HARRIMAN, NEW YORK**

**VILLAGE BOARD MEETING**

**December 9, 2025**

**Page 4**

(2) stop to be an inverted key type. All curb boxes shall be kept accessible and located within one foot of the owner’s front property line.

(3) The installation from the main to the curb box and to the building, and proper testing, shall be done under the supervision of the Department of Public Works Superintendent before the lines and other facilities are covered.

Section 2. This local law shall take effect immediately upon filing with the Secretary of State.

**MOTION** was made by Deputy Mayor Schneider to adopt Local Law 3-2025.

**SECONDED** was made by Trustee Chichester

**AYE:** Deputy Mayor Schneider

**NAY:**

Trustee Chichester

None

Trustee Sarker

**LOCAL LAW 2025-04 – Chapter 132 Stop Intersections Amendment**

Mayor read Local Law:

BE IT ENACTED by the Board of Trustees of the Village of Harriman, County of Orange, State of New York, as follows:

Section 1. Purpose. The purpose of this local law is to authorize the installation of stop signs at North Main Street in the southerly direction of travel at its intersection with River Road and at North Main Street in the northerly direction of travel at its intersection with River Road, in order to protect the public health, safety and welfare with respect to vehicular traffic conditions at this intersection.

Section 2. Section 132-42, titled “Schedule VIII: Stop Intersections,” of Chapter 132, titled “Vehicles and Traffic,” of the Code of the Village of Harriman is amended by adding the following:

Stop Sign on	Direction of Traffic	At Intersection of
North Main Street	South	River Road
North Main Street	North	River Road

Section 3. This local law shall take effect immediately upon filing with the Secretary of State.

**MOTION** was made by Deputy Mayor Schneider to adopt Local Law 4-2025.

**SECONDED** was made by Trustee Chichester

**AYE:** Deputy Mayor Schneider

**NAY:**

Trustee Chichester

None

Trustee Sarker

**WATER ACCOUNT REQUESTS**

Accounts 771 – Fee Waiver

**MOTION** was made by Trustee Sarker to approve 1x fee waivers for Account 771.

**SECOND** was made by Trustee Chichester

**ALL IN FAVOR**

Account 193 – Deferred Payment Plan

**MOTION** was made by Trustee Sarker to accept the deferred payment plan as outlined.

**SECOND** was made by Trustee Chichester

**ALL IN FAVOR**

**VILLAGE OF HARRIMAN, NEW YORK**

**VILLAGE BOARD MEETING**

**December 9, 2025**

**Page 5**

**PLANNING BOARD RESIGNATION – R. Klare**

Mayor stated the Board has received a letter of resignation from Planning Board Member Ron Klare effective December 31, 2025.

**MOTION** was made by Deputy Mayor Schneider to accept Planning Board Member Ron Klare's resignation effective December 31, 2025.

**SECOND** was made by Trustee Chichester

**ALL IN FAVOR**

Deputy Mayor Schneider stated I would like to thank Ron Klare for the many years of service he has given to the Village.

**ZBA RESIGNATION – A. Santiago**

Mayor stated the Board has received a letter of resignation from Aaron Santiago from the Zoning Board of Appeals effective December 31, 2025.

**MOTION** was made by Trustee Sarker to accept Aaron Santago's resignation from the ZBA effective December 31, 2025.

**SECOND** was made by Trustee Chichester

**ALL IN FAVOR**

**PLANNING BOARD APPOINTMENT – A. Santiago**

Mayor stated the Board has received a letter of interest from Aaron Santiago to be appointed to the Planning Board. I met with Aaron and I would like to recommend that the Village Board appoint effective January 1, 2026

**MOTION** was made by Trustee Chichester to appoint Aaron Santiago to the Planning Board effective January 1, 2026.

**SECOND** was made by Deputy Mayor Schneider

**ALL IN FAVOR**

**ZBA APPOINTMENT – M. Chowdhury**

Mayor stated Mokerram Chowdhury has submitted a letter of interest to the Zoning Board of Appeals. Deputy Mayor Schneider and I interviewed Mokerram and I would like to recommend that the Board appoint him to the Zoning Board of Appeals effective January 1, 2026.

Mayor stated

**MOTION** was made by Deputy Mayor Schneider to appoint Mokerram Chowdhury to the Zoning Board of Appeals effective January 1, 2026.

**SECOND** was made by Trustee Sarker

**ALL IN FAVOR**

**DEPUTY CLERK RESIGNATION**

Mayor stated the Board has received a letter of resignation from Deputy Clerk Maria Hunter effective January 1, 2026.

**MOTION** was made by Deputy Mayor Schneider to accept Deputy Clerk, Maria Hunter's resignation effective, January 1, 2026.

**SECOND** was made by Trustee Sarker

**ALL IN FAVOR**

Mayor stated we wish Maria all the best in her future endeavors.

**RFP – Hydrogeologist Services**

Mayor stated the Board has received one proposal for Water Hydrogeologic Services from firm Weston & Sampson.

**MOTION** was made by Trustee Chichester to approve the RFP for Hydrogeologic Services from Weston & Sampson.

**VILLAGE OF HARRIMAN, NEW YORK**  
**VILLAGE BOARD MEETING**  
**December 9, 2025**  
**Page 6**

**SECOND** was made by Trustee Sarker  
**ALL IN FAVOR**

**BUDGET TRANSFERS**

Mayor read the Treasurer's budget transfer and adjustment memo of December 8, 2025.

**MOTION** was made by Deputy Clerk Schneider to approve the budget transfer and adjustment request as outlined in the Treasurer's memo dated December 8, 2025.

**SECOND** was made by Trustee Sarker  
**ALL IN FAVOR**

**ATTORNEY REPORT**

Attorney Ben Gailey stated no comments.

**PUBLIC COMMENT** – None

**MOTION** was made by Trustee Chichester to Enter into Executive Session to discuss a possible employee matter with a possible motion.

**SECOND** by Trustee Sarker  
**ALL IN FAVOR**

At this time, the Village Clerk was excused from the meeting.

The following was given by Deputy Mayor Schneider:

**MOTION** was made by Trustee Chichester to adjourn Executive Session and return to the Regular Meeting

**SECOND** was made by Trustee Sarker  
**ALL IN FAVOR**

No Action taken from Executive Session. Discussion on the sale of 1 Maple. Buyer must sell another piece of property to purchase 1 Maple for the cash offer made during the bid process. Buyers' Attorney has not been responsive to Ben's Office. Ben will contact and tell them they need to submit a rider for the purchase by the end of this week or the Village will move on to find another buyer.

**MOTION** was made by Deputy Mayor Schneider to adjourn Regular meeting at 8:00pm.

**SECOND** was made by Trustee Chichester  
**ALL IN FAVOR**

Respectfully submitted by: \_\_\_\_\_  
Jane Leake, Village Clerk