VILLAGE OF HARRIMAN PLANNING BOARD

1 Church Street, Harriman, New York 10926
(845) 782-4421

TYPE OF PROJECT: DISCUSSION □ SITE PLAN □ AMENDED SITE PLAN □ SPECIAL USE PERMIT □

LOT LINE CHANGE □ MINOR SUBDIVISION □ MAJOR SUBDIVISION □

PROPERTY LOCATION: _____

TAX MAP: SECTION _____BLOCK_____LOT_____TOTAL ACREAGE: _____ZONE: _____ # LOTS_____

PROJECT NAME: _____

DESCRIPTION OF PROPOSED USE: _____

NAME OF APPLICANT: _____

IF LLC: NAME OF PRESIDENT: _____ VICE PRESIDENT: _____

NAME OF TREASURER: _____ SECRETARY: _____

APPLICANT'S ADDRESS: _____

RECORD OWNER OF PROPERTY: (If different than applicant) _____

OWNER'S ADDRESS: _____

PREPARER'S NAME: _____PHONE #_____

ADDRESS: _____

EMAIL ADDRESS: _____

CONSULTANT'SNAME:_____PHONE#_____

ADDRESS: _____

EMAIL ADDRESS: _____

ATTORNEY'S NAME: _____PHONE# _____

ADDRESS: _____

EMAIL ADDRESS: _____

IS ANY VARIANCE FROM THE ZONING REGULATIONS REQUESTED? _____

HAS THE ZBA GRANTED ANY VARIANCE/ SPECIAL PERMIT CONCERNING THIS PROPERTY? _____

IF SO, LIST HERE_____

THIS APPLICATION MUST BE COMPLETED AND SUBMITTED AT LEAST 10 BUSINESS DAYS PRIOR TO THE PLANNING BOARD MEETING AND ALL FEES PAID AT THAT TIME. A SCHEDULE OF FEES IS ATTACHED. 10 COPIES OF PLANS ARE REQUIRED TO BE SUBMITTED WITH 1 ELECTRONIC FORMAT.

FULL SET OF PLANS MUST BE SUBMITTED FOR ALL PUBLIC HEARINGS AND FINAL APPROVAL.

APPLICANT'S SIGNATURE _____ **DATE:** _____

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OWNER'S ENDORSEMENT

State of _____)
ss:
County of _____)

I, _____ being duly sworn, deposes and says that (s)he resides at _____ in the County of _____ and the State of _____ and that (s)he is (owner in fee) or _____ (Official Title) of _____ which is the owner in fee of the premises described in the forgoing application and that (s)he has authorized _____ to make foregoing application as described herein and that (s)he agrees to be bound by all statements, conditions and representations therein as if (s)he had so petitioned.

_____

(Owner's Signature)

Sworn to before me this _____ day of _____, 20____.

_____

Notary Public

PLANNING BOARD FEE SCHEDULE

Application Fee Building Permit	$ 50.00
Board Discussion Escrow	$ 200.00
Application Fee Site Plan:	$ 150.00
Review of Short Form Environmental Assessment Form:	$ 25.00
Review of Long Form Environmental Assessment Form:	$ 100.00
Escrow amount to be posted at time of application:	$2,500.00

Separate checks must be submitted, they cannot be combined.

Checks should be made payable to: VILLAGE OF HARRIMAN

Plans must be submitted to the Planning Board in paper and electronic format. Application must be received 10 business days prior to the Board's scheduled meeting along with eleven paper copies and 1 electronic format.

Prior to a Public Hearing, the applicant shall supply proof of mailing with return receipt requested and receipts for same from the U.S. Postal Service to the Planning Board or Zoning Board of Appeals Secretary, evidencing said notice by mail.

Rev. 4-2026

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Requirements

1. **Front, rear and both side elevations of structures(s). (Use 11" x 17" for elevations)**
2. **List of colors and manufacturer samples of siding and roofing**
3. **10 packets of documents submitted for distribution to the Planning Board, Building Inspector and Consultants. A digital copy of said documents must be submitted via email.**

All documents must be submitted to the Planning Board Secretary two (2) weeks prior to meeting date to be eligible for listing. Failure to submit all required materials may delay application.

Date _____ **Section** _____ **Block** _____ **Lot** _____

Applicant/Owner _____

Property location _____

	Manufacturer	Style	Color(s)
Roof	_____	_____	_____
	_____	_____	_____
Exterior (Walls)	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Windows	_____	_____	_____
	_____	_____	_____
Trim	_____	_____	_____
	_____	_____	_____

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information		
Name of Action or Project:		
Project Location (describe, and attach a location map):		
Brief Description of Proposed Action:		
Name of Applicant or Sponsor:	Telephone: E-Mail:	
Address:		
City/PO:	State:	Zip Code:

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☐	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:	☐	☐

3. a. Total acreage of the site of the proposed action? _____ acres
   b. Total acreage to be physically disturbed? _____ acres
   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

4. Check all land uses that occur on, are adjoining or near the proposed action:
   ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban)
   ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):
   ☐ Parkland

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☐	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☐

	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		
If Yes, identify: _____	☐	☐

	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☐	☐
b. Are public transportation services available at or near the site of the proposed action?	☐	☐
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☐

	NO	YES
9. Does the proposed action meet or exceed the state energy code requirements?		
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☐

	NO	YES
10. Will the proposed action connect to an existing public/private water supply?		
If No, describe method for providing potable water: _____ _____	☐	☐

	NO	YES
11. Will the proposed action connect to existing wastewater utilities?		
If No, describe method for providing wastewater treatment: _____ _____	☐	☐

	NO	YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	☐	☐
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☐

	NO	YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☐	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☐	☐
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____		

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional

☐ Wetland ☐ Urban ☐ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☐	☐
16. Is the project site located in the 100-year flood plan?	☐	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources?	☐	☐
If Yes,		
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☐	☐
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	☐	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	☐	☐
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	☐	☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: _____ Date: _____

Signature: _____ Title: _____

PRINT FORM