



# *Village of Harriman*

1 Church Street  
Harriman, New York 10926  
TEL: (845) 783-4421

## **VILLAGE BOARD MEETING NOVEMBER 12, 2024**

**6:45 PM – EXECUTIVE SESSION**

**7:00PM – AUDIT BILLS**

**7:30PM – REGULAR MEETING**

### **AGENDA**

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. AUDITOR'S REPORT**
- 3. APPROVAL OF MINUTES – October 8, 2024**
- 4. INFORMATIONAL ITEMS**
- 5. DEPARTMENT REPORTS**
- 6. ELECTION**
- 7. TRAINING REQUEST – Police Department Sergeant's**
- 8. TRAINING REQUEST – Village Clerk**
- 9. UNPAID VILLAGE TAXES – Re-Levy Report**
- 10. CLEAN COMPANY – AUTHORIZATION TO SIGN**
- 11. TRAINING REQUEST – Deputy Clerk**
- 12. TRAINING REQUEST – Water Department**
- 13. TRAINING REQUEST – Zoning/Planning Board**
- 14. SALE OF MAPLE AVENUE**
- 15. V & T REGULATIONS**
- 16. RESOLUTION IN SUPPORT OF CONTINUED AND INCREASED AIM FUNDING**
- 17. BUILDING INSPECTOR – Appointment**
- 18. AUCTIONS BID - SPREADER**
- 19. BUDGET TRANSFERS/ADJUSTMENTS**
- 20. ATTORNEY COMMENT**
- 21. PUBLIC COMMENT**
- 22. POSSIBLE MOTION TO ENTER EXECUTIVE SESSION**

### **UPCOMING MEETING DATES:**

**PLANNING BOARD MEETING:**

**November 18, 2024**

**ZONING BOARD OF APPEALS MEETING:**

**December 4, 2024**

**VILLAGE BOARD MEETING:**

**December 10, 2024**

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6:45pm – Executive Session  
7:00pm – Audit Bills  
7:30pm – Regular Meeting

**MOTION** by Deputy Mayor Mitchell to open the REGULAR MEETING.  
**SECOND** by Trustee Sandoval  
**ALL IN FAVOR**

**MOTION** by Deputy Mayor Mitchell to open the Executive Session at 6:45pm.  
**SECOND** by Trustee Sandoval  
**ALL IN FAVOR**

**MOTION** by Trustee Sandoval to close the Executive Session at 7:10pm.  
**SECOND** by Trustee Sarker

**REGULAR MEETING** resumed at 7:40pm.

**ROLL CALL:** Mayor G. Bruce Chichester, Deputy Mayor Wayne Mitchell, Trustee Reyna Sandoval, Trustee Carol Schneider, Trustee Golam Sarker, Village Clerk Jane Leake, Attorney Ben Gailey

**ABSENT**      None

**ALSO, PRESENT** – Planning Board Chairperson, Irma Escallier

The Mayor asked everyone to stand for the Pledge of Allegiance.

**AUDITOR'S REPORT**

Mayor stated Auditor's report was done for the Board.

**APPROVAL OF MINUTES**

Mayor asked if there are any changes or corrections to the minutes of October 8, 2024?

**MOTION** was made by Deputy Mayor Mitchell to accept the minutes of October 8, 2024.

**SECOND** was made by Trustee Schneider

**ALL IN FAVOR**

**INFORMATIONAL ITEM**

This evening's bills were audited:

General Fund	\$ 517,561.00
Water Fund	\$ 125,958.42
Trust & Agency	\$ 142.98
Engineering Fees	\$ 30,258.95
Capital Projects	\$ 237,950.75

- Up Coming Meeting Dates:

Planning Board – November 18, 2024 - Cancelled  
Zoning Board of Appeals – December 4, 2024  
Village Board – December 10, 2024

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- Village Office hours are 8am to 4pm and by appointment from 7:00 am to 8:00 am. Phone numbers and contact information can be found on the [villageofharriman.org](http://villageofharriman.org) website.
- A drop box is also available in the vestibule of the new Village Hall entrance for dropping off water payments for the Water Department or fines and tickets to be dropped off outside normal business hours. We ask that you not leave any cash payments in the lock box.
- Residents and the public can sign up on the Village website to receive email alerts about Village information, community events, and information regarding water bill dates.
- Reminder - Annual New Hat and Glove Drive has kicked off. We ask that anyone wishing to donate new winter hats and gloves, please drop them off at the Village Hall during the day between 8 a.m. and 4 p.m. or at the Police Station after hours. We will be accepting donations until December 6<sup>th</sup>.
- Leaf Pick has started and DPW will be picking up leaves through December 6<sup>th</sup>, weather permitting. Leaves must be at the edge of your property, not in the street or sidewalks; and the Village does not pick up bagged leaves mixed with brush.
- Beginning November 1<sup>st</sup> there is no On Street Parking from 11 p.m. to 6 a.m. and there is no parking on the street after 2 inches of snow has fallen.
- Mandatory Water Restrictions are still in effect. No outside water or irrigation. Residents are prohibited from washing their automobiles, equipment or performing other high volume outdoor water usage.
- We have one alternate position opening on the Planning Board and one vacancy on the Zoning Board of Appeals. Anyone interested please submit a letter of intent to the Village Clerk or me. If anyone has any questions regarding these positions, please contact me.
- We had our grand opening for the new village hall on October 19<sup>th</sup> and it was a great success. I want to thank everyone who came out to join us. Also want to thank the employees that helped make the event a success.
- On Monday, November 11<sup>th</sup> I attended the Veterans Day Ceremonies which included six wreath placement locations in Monroe and Harriman. Other Elected Officials from the County, Town, and Village were also there. We thanked the Veterans in attendance for their service.
- Village Offices will be closed in observance of Thanksgiving, November 28<sup>th</sup> and 29<sup>th</sup>.

Discussion on mandatory water restrictions

**DEPARTMENT REPORTS**

Treasurer Report – see attached report

DPW – see attached report

Police Department – see attached report – Funds \$30.00

Water Account Adjustments – see attached report

Court Reports – see attached report      October Monthly Activities \$9,430.00

NYS September 2024 - \$7,852.00      Village Receives - \$3,994.00

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Building Department – see attached report  
\$ 3,420.00 9 Building Permits  
\$ 1,000.00 4 Violation Searches  
\$ 200.00 2 Building Permit Extension  
\$ 4,620.00

**MOTION** by Deputy Mayor Mitchell to accept reports.  
**SECONDED** by Trustee Sandoval  
**ALL IN FAVOR**

**ELECTION**

Mayor read: A General Election of the Village of Harriman will be held on March 18, 2025, at the Village Hall, 1 Church Street, Harriman, New York between the hours of 12 Noon and 9:00 pm. Please take note, that there will be no Village registration day held prior to the Village Election. The Village of Harriman will utilize the County of Orange registered voter listing as provided by the Orange County Board of Elections. To be elected are the following:

MAYOR	2 YEAR TERM
2 TRUSTEES	4 YEAR TERMS

**TRAINING REQUEST – Police Department Sergeant’s**

Mayor read the request on training for Sergeant’s Ludewig and Clayton to attend the Mid-Hudson Chief’s Association Supervisor Use of Force Training at a cost of \$50.00 each.

**MOTION** was made by Trustee Schneider to approve Sergeant’s Ludewig and Clayton to attend the Mid-Hudson Chief’s Association Supervisor Use of Force Training at a cost of \$50.00 each.

**SECONDED** was made by Deputy Mayor Mitchell  
**ALL IN FAVOR**

**TRAINING REQUEST – Village Clerk**

Mayor stated the Village Clerk is requesting to attend a NYCOM webinar on November 19<sup>th</sup> at a cost of \$25.00.

**MOTION** was made by Trustee Schneider to approve Village Clerk training NYCOM webinar on November 19<sup>th</sup> at a cost of \$25.00.

**SECONDED** was made by Deputy Mayor Mitchell  
**ALL IN FAVOR**

**UNPAID VILLAGE TAXES – Re-Levy Report**

Mayor stated this is the unpaid taxes received from the Treasurer. The unpaid amount in the Town of Monroe is \$32,755.61 and in the Town of Woodbury it is \$14,428.44.

**MOTION** by Trustee Schneider to accept the unpaid taxes as stated.

**SECONDED** by Trustee Sandoval  
**ALL IN FAVOR**

**CLEAN COMPANY – Authorization to Sign**

Mayor stated we received three quotes to service the Village Hall/Police Station once a week. Two were the same price, but D.O.C. Cleaning Service seems to be more accommodating.

**MOTION** by Trustee Sandoval to approve D.O.C. Cleaning Service for the Village Hall/Police Station.

**SECONDED** by Trustee Schneider  
**ALL IN FAVOR**

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**TRAINING REQUEST – Deputy Clerk**

Mayor stated the Deputy Clerk is requesting to attend four NYCOM webinars at a cost of \$25.00 each.  
Mayor read memo.

**MOTION** was made by Deputy Mayor Mitchell to approve the Deputy Clerk to attend the four NYCOM webinars.

**SECOND** was made by Trustee Schneider

**ALL IN FAVOR**

**TRAINING REQUEST – Water Department**

Mayor stated this is a request from the DPW Superintendent for Ron Krzywicki, Danny Hedges and Kyle to attend the HVWWC on November 14, 2024 from 8:30am – 1:30pm at the Town of Wallkill Golf Club at a cost of \$50.00 per person.

**MOTION** by Trustee Schneider to approve Ron Krzywicki, Danny Hedges and Kyle to attend the HVWWC on November 14, 2024 from 8:30am – 1:30pm at the Town of Wallkill Golf Club at a cost of \$50.00 per person.

**SECONDED** by Trustee Sandoval

**ALL IN FAVOR**

**TRAINING REQUEST – Zoning/Planning Board**

Mayor stated this is regarding training for the Planning Board and Zoning Board members which will be \$25.00 per class per member at a total cost \$550.00.

**MOTION** was made by Deputy Mayor Mitchell to approve the Planning Board and Zoning Board members training at a cost of \$25.00 per class per member for a total of \$550.00.

**SECOND** was made by Trustee Schneider

**ALL IN FAVOR**

**SALE OF MAPLE AVENUE**

Mayor stated we have three bids for 1 Maple Avenue.

Attorney Gailey responded there is no action needed by the Board tonight. Based on the email correspondence where majority of the Board was in favor of proceeding with the highest bidder. I contacted the real estate agent for the highest bidder and spoke with him last week asking for more information. Asking as to the market value of the home and whether there is a mortgage or any liens on the house so we can get an idea on how realistic that is. He had no issues with that, but he hasn't gotten back to me yet with specifics. Also, I talked about the down payment amount and that we would need a contract, but I wanted this initial information first. I followed up with him this morning and he said he had a meeting with his client this afternoon, but he didn't get back to us with any update. So, there is really no action for the Board until we get to a point where we have a contract which is ready for the Board to approve.

Mayor stated so we will hold this to the next meeting. Do we need a motion?

Attorney Gailey responded no motion to table right now.

**V & T REGULATIONS**

Mayor stated I have some resolutions here.

Attorney Gailey responded that the resolution for tonight is to introduce the Local Law and set the public hearing for the December meeting.

Mayor read:

**RESOLUTION INTRODUCING LOCAL LAW  
AND PROVIDING FOR PUBLIC  
NOTICE AND HEARING  
LIMITED TIME PARKING AT VILLAGE HALL**

BE IT RESOLVED that an introductory Local Law, titled “Limited Time Parking at Village Hall,” be and it hereby is introduced by the Mayor, before the Board of Trustees of the Village of Harriman in the County of Orange and State of New York, and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed local law be laid upon the desk of each member of the Board, and

BE IT FURTHER RESOLVED that the Board hold a public hearing on said proposed local law at the Village Hall, 1 Church Street, Harriman, New York 10926 at 7:25P.M. on December 10, 2024, and

BE IT FURTHER RESOLVED that the Clerk post and publish or cause to be published a public notice in the official newspaper of the Village of Harriman of said public hearing at least five (5) days prior thereto.

On a motion by Deputy Mayor Mitchell, seconded by Trustee Sandoval, the resolution was adopted on a vote of 4 Ayes, 0 Nays.

The Mayor declared this resolution adopted and authorize the Clerk to publish.

**RESOLUTION IN SUPPORT of CONTINUED AND INCREASED AIM FUNDING**

**Mayor read:**

**Whereas**, until 2024, cities, villages and towns had not received an increase in unrestricted state aid (AIM funding) in 15 years, significantly impacting their ability to provide essential services to their residents; and

**Whereas**, after a prolonged period without financial support, local governments finally received an increase of \$50 million in unrestricted state aid; and

**Whereas**, local officials express their gratitude for the \$50 million increase in unrestricted state aid, recognizing it as a positive step towards addressing long-standing funding challenges; and

**Whereas**, the State has referred to this new aid as Temporary Municipal Assistance, suggesting that such increase may not continue, jeopardizing the sustainability of crucial municipal programs and services; and

**Whereas**, the property tax cap further limits the ability of local governments to properly fund the programs and services their residents need; and

**Whereas**, increased and ongoing state aid for local governments is vital for maintaining infrastructure, public safety, housing and other municipal services; and

**Whereas**, the challenges of inflation, the increasing costs of labor and supplies, and the end of extraordinary federal aid only accentuate the need for consistent and predictable funding to effectively plan for the future and meet the growing needs of their residents;

**Now, therefore, be it resolved**, that Village of Harriman calls upon the Governor and the State Legislature to commit to continuing the additional \$50 million in unrestricted state aid in the 2025-26 State Budget and beyond, and

**Be it further resolved**, that Village of Harriman urges state officials to recognize the need for a long-term plan that ensures consistent and predictable increases in financial support for local governments that keep pace with inflation.

*A copy of this resolution shall be sent to Governor Kathy Hochul, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Senator Skoufis, Assemblymember Chris Eachus and the New York State Conference of Mayors (NYCOM).*

**MOTION** was made by Deputy Mayor Mitchell to approve the Resolution in support of continued and increased AIM Funding.

**SECOND** was made by Trustee Sandoval

**AYE:** Deputy Mayor Mitchell

**NAY:**

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Trustee Sandoval  
Trustee Schneider  
Trustee Sarker

NONE

**BUILDING INSPECTOR – Appointment**

Mayor stated part-time Building Inspector interviews were conducted and Deputy Mayor Mitchell's recommendation is to hire Kathy Stegenga at a rate of \$25.00 an hour with a start day of November 13, 2024.

**MOTION** was made by Trustee Sandoval to approve hiring Kathy Stegenga as a part-time Building Inspector starting on November 13, 2024 at a rate of \$25.00 per hour.

**SECOND** was made by Trustee Schneider

**ALL IN FAVOR**

**AUCTIONS BID - SPREADER**

Mayor stated the spreader that was placed on auctions from the DPW came in with a bid of \$400.00. We counter bid for \$2,000.00 so the bidder has one week to decide. If the Board wants to, we can make a motion to reject the bid received of \$400.00 from Auctions and except the counter proposed offer of \$2,000.00 if the bidder agrees to it. If not, we can authorize the DPW Superintendent to contact prospective purchasers and obtain the best price. If the DPW Superintendent can't sell within two weeks then we can authorize the Treasurer to put it back onto Auctions.

Attorney Gailey responded the Board may want to change the two-week limit on the DPW Superintendent's ability to try to sell it. I don't know if you want to limit it that much. He may need more time.

Deputy Mayor asked 30 days?

Attorney Gailey replied or until your next meeting.

Mayor stated we will give him until the next meeting to put it back on Auctions.

**MOTION** was made by Deputy Mayor Mitchell to accept the DPW Superintendent to find a prospective purchaser before the next Board meeting and if not, it will be put back on Auctions.

**SECOND** was made by Trustee Sandoval.

**ALL IN FAVOR**

**BUDGET TRANSFERS/ADJUSTMENTS**

Mayor stated the Board has received from the Village Treasurer a Budget Adjustment request. Mayor read memo.

**MOTION** was made by Trustee Schneider to approve the Budget Adjustment Request as outlined in the Treasurer's memo of November 8, 2024.

**SECOND** was made by Deputy Mayor Mitchell

**ALL IN FAVOR**

**ATTORNEY REPORT**

Attorney Gailey stated the only thing I had to report we covered already with the sale of the former Police Station. The other item is the ongoing litigation with the Town of Monroe and there are no updates there. We are waiting for a decision from the Court.

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**PUBLIC COMMENT** - None

**MOTION** was made by Trustee Sandoval to Enter into Executive Session for the purpose of Attorney Client Privilege discussion.

**SECOND** by Deputy Mayor Mitchell

**ALL IN FAVOR**

At this time, the Village Clerk was excused from the meeting.

The following was given by Trustee Schneider:

**MOTION** was made by Deputy Mayor Mitchell to adjourn Executive Session and return to the Regular Meeting.

**SECOND** was made by Trustee Sandoval

**ALL IN FAVOR**

**MOTION** was made by Deputy Mayor Mitchell to adjourn Regular meeting at 8:32pm.

**SECOND** was made by Trustee Sandoval

**ALL IN FAVOR**

Respectfully submitted by: \_\_\_\_\_  
Jane Leake, Village Clerk